

**ELECTRICAL WORKERS AND CONTRACTORS LICENSING BOARD  
NORTHERN TERRITORY**

**Application form and information for an Electrical Worker Licence under Mutual Recognition**

This application form and information is provided to assist holders of interstate electrical licences making application for an electrical Worker licence under mutual recognition. The package contains:

- Information about electrical workers licences
- An application form

Before making application for a licence, please read the information provided to ensure that you meet the current requirements for this licence. Please submit all required documentation as listed in the Application provided in this package, incomplete applications will not be considered.

Generally applications are considered within fourteen working days and outcomes notified in writing within a further five working days.

Issued: 1 June 2006

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**LODGEMENT INFORMATION**

**LODGEMENT IN PERSON:**

At a **Territory Business Centre** near you ....

**Darwin**

Ground Floor,  
Development House  
76 The Esplanade

**Alice Springs**

Peter Sitzler Building  
67 North Stuart Hwy

**Katherine**

Shop 1, Randazzo Building  
18 Katherine Terrace

**Tennant Creek**

Shop 2 Barkly House  
Cnr Davidson Street

**LODGEMENT BY MAIL:**

**Electrical Licensing Board,  
GPO Box 4821,  
DARWIN NT 0801**

**CONTACT DETAILS:**

GPO Box 4821  
DARWIN NT 0801

Telephone : (08) 8981 5435 or 8999 5516  
Facsimile : (08) 8999 5141

1<sup>st</sup> Floor Darwin Plaza  
Smith Street Mall

Email: ewclb.lpe@nt.gov.au

**WHAT IS MUTUAL RECOGNITION?**

In general terms, mutual recognition means that any person holding a current licence or registration in one state/territory is entitled to a comparable licence or registration in another state/territory, on lodgement of the correctly completed forms and payment of the required fee.

**FEES - Licensing fees are not refundable.**

The required fee, as applicable under the Electrical Workers & Contractors Act, is \$50.00 for an Electrical Workers Licence and \$215.00 for an Electrical Contractors Licence. These fees are exempt from GST.

**COMPANIES/ PARTNERSHIPS EXCLUDED**

Mutual recognition applies only to occupational licences held by individuals. Application for an Electrical Contractors licence can be made by an individual, but not by an incorporated or unincorporated body or other association of persons.

Incorporated or unincorporated bodies or other associations of persons intending to contract or operate as an electrical contractor, will be required to apply under the normal provisions of the Electrical Workers & Contractors Act & Regulations, by completing the relevant application form and paying the fee.

**HOW LONG DOES IT TAKE?**

Notification of acceptance, rejection or postponement will occur within a month of the application.

**CAN I WORK WHILE AWAITING THE OUTCOME OF MY APPLICATION?**

On lodgement of a completed application you will effectively hold a temporary (deemed) registration. You will be able to perform your trade, in accordance with the local licensing requirements, until you are notified of either permanent (substantive) registration or rejection of your application.

**ON WHAT GROUNDS MAY AN APPLICATION BE REJECTED OR POSTPONED?**

The application will be rejected under the following circumstances:-

- The licence for which registration is sought is not an equivalent one.
- The application is incomplete or incorrect in substantial details.
- The application contains false or misleading statements.
- The licence on which the application is based has expired.

The application will be postponed under the following circumstances:-

- The application is incomplete or incorrect in minor details.
- The personal circumstances of the applicant have materially changed since the lodgement of the application.

**Note:** This is not an exhaustive list of selection criteria. It is intended as a guide only.

### GENERAL INFORMATION:

An Electrical Workers licence is valid for 5 years from the date of issue, unless suspended or cancelled sooner. An Electrical Contractors licence is valid for 1 year and has the common expiry date of 30 June each year. There is no pro-rata reduction of fees for the first application.

An Electrical Workers Licence does not entitle a person to Contract as an Electrical Contractor. However an Electrical Workers Licence Grade A, endorsed as an Electrical Mechanic is a pre-requisite for an Electrical Contractors Licence.

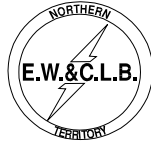
Electrical licences are forwarded to the postal address given on the application form, and any change of address must be notified.

### PRIVACY NOTICE:

The Electrical Workers and Contractors Licensing Board, under the *Electrical Workers and Contractors Act*, collects the information on this form, or otherwise provided by you, to process your application for licence. Failure to provide the information in full or in part may result in your application for registration being refused.

Some of the personal information provided by you will be made publicly available, including through the Internet, as part of a Public Register.

Any personal information provided can be subsequently accessed by you on request. If you have any queries please contact the Electrical Licensing Board on 89815435.



**ELECTRICAL WORKERS AND CONTRACTORS LICENSING BOARD**

**Application for Electrical Licence under Mutual Recognition**

	<b>Applicant Details:</b> Title: <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss. Other (specify) ..... Surname ..... Given Names ..... Date of Birth .....
Current Residential address (must be completed)	Residential Address: ..... Suburb: ..... State ..... Post Code: .....
If same as above, write "as above"	Postal Address: ..... Suburb: ..... State ..... Post Code: .....
Provide contact details.	Home Phone: ..... Work Phone: ..... Mobile Phone ..... Facsimile ..... Email: .....
Provide Interstate licence/ registration details.	<b>Current Interstate Licences/Registrations details (please attach copies):</b> Electrical Worker ..... <input type="checkbox"/> Electrical Contractor ..... <input type="checkbox"/> In the State/Territory of: WA <input type="checkbox"/> No..... NSW <input type="checkbox"/> No..... Vic <input type="checkbox"/> No..... Tas <input type="checkbox"/> No..... SA <input type="checkbox"/> No..... Qld <input type="checkbox"/> No..... ACT <input type="checkbox"/> No..... NZ <input type="checkbox"/> No.....
Indicate the categories of licences that you are applying for in the NT.	<b>Licence Categories</b> Electrical Mechanic ..... <input type="checkbox"/> Electrical Fitter ..... <input type="checkbox"/> Electrical Linesman ..... <input type="checkbox"/> Electrical Cablejointer ..... <input type="checkbox"/> Refrigeration Mechanic ..... <input type="checkbox"/> Electrical Contractor (sole trader) ..... <input type="checkbox"/> Restricted Electrical Licence ..... <input type="checkbox"/>

<b>FOR OFFICE USE</b> Receipt No.: _____ Date: _____ Amount: \$ _____ Received by: _____ Comments: _____
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<p>Please fill in and sign the Statutory Declaration covering this application for a licence under mutual recognition.</p>	<p style="text-align: center;"><b>STATUTORY DECLARATION</b></p> <p>I, ..... (Name)</p> <p>of ..... (Address)</p> <p>do solemnly and sincerely declare that:</p> <ul style="list-style-type: none"> <li>i) All information contained in or attached to this application is complete and true to the best of my knowledge; and</li> <li>ii) All accompanying document evidencing my existing registration is the original or a complete and accurate copy of the original; and</li> <li>iii) I am not the subject of disciplinary proceedings in any State or Territory (including any preliminary investigations or action that might lend to disciplinary proceedings) in relation to those occupations; and</li> <li>iv) My registration in any State is not cancelled or currently suspended as a result of disciplinary action; and</li> <li>v) I am not otherwise personally prohibited from carrying on any such occupation in any State and am not subject to any special conditions in carrying on that occupation, as a result of criminal, civil or disciplinary proceedings in any state; and</li> <li>vi) I give consent to the Electrical Workers and Contractors Licensing Board of the Northern Territory making inquiries of, and the exchange of information with, the Authorities of any State regarding my activities in the relevant occupation or occupations or otherwise regarding matters relevant to this notice.</li> </ul> <p>And I make solemn declaration by virtue of the Statutory Declaration Act 1959 (Commonwealth) and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.</p> <p>DECLARED at _____ in the _____ of Australia (Place) (State)</p> <p>_____ (Signature of Declarant) (Date)</p> <p>Before me: _____ (Signature of Witness)</p>
<p>All required information is to be submitted for this application to be accepted</p>	<p><b>Completed Application</b></p> <p>This application must be accompanied by the following:</p> <ul style="list-style-type: none"> <li>• Copy of Interstate licences.</li> <li>• Application fee of \$50.00.</li> </ul>

Credit card details submitted as payment remain confidential at all times

**Payment Details:**

Cash  Cheque Enclosed  (Payable to RTM) Credit card Payment

Bank card  Visa  Mastercard

Card number ...../...../...../.....

Expiry Date ...../..... Amount \$ .....

Cardholder's Name .....  
(Please print)

Cardholders Signature: .....